

AGENDA

The 3rd Meeting of the Wales Biodiversity Partnership Working group on
 Future of BAP in Wales Task and Finish Group
 October 10th 2008
 10am to 2.30pm
 CCW Offices, Ladywell House, Newtown

Time	Item	Introduced by
10:00	Introductions and agree Chair	Julia
10:05	Minutes and action points of last meeting	Julia
10:30	The new BAP Mechanism in Wales	Jan
11:30	Paper and workshop Activity for WBP We will have 40 minutes at WBP on Nov 12th	Julia/Jan
12:00	Target Setting – presentation by Russell Hobson on what he has done and agreement on how targets will be presented	Jan / Russell
12:45	Habitat groups – agreement of chairs and next steps	Julia
13:00	Assigning Species to habitats	Jan
13:20	Lead partners for Species	Liz/Jan
13:40	Regional Workshops for Local practitioners	Julia
14:00	Any other Business	All
14:15	Agree next steps for group	Julia

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CCW Offices. Ladywell House, Newtown
 October 2nd 2008

No	Action	Who
1	<i>Send any further comments to Julia by Oct 17th</i>	<i>All</i>
2	Finalise and translate action points to publish on the WBP website	Julia Korn (On-going)
3	Find out if the Environment Agency are going to set Welsh/Local targets for fresh water	<i>Julia Korn (In progress)</i>
4	Ask the WLGA if they are willing to Chair the Brownfield and Urban group, if not Peter Frost in CCW is willing to do this. CCW to provide the Chair	Nigel Ajax lewis
5	Send the Marine habitat and species group membership database to Aethne	<i>Julia Korn (Done)</i>
6	Work with the Assembly government to ensure appropriate representation of the Marine group.	Aethne Cooke Done
7	To develop a workshop spec for the WBP SG meeting and circulate by November 5 th .	<i>Julia Korn (Done)</i>
8	To comment and return by November 7th	All Done
9	To pull together feedback after meeting and adapt mechanism document appropriately.	<i>Julia Korn (Done)</i>
10	Coordinate and advise on the workshops that will be organised by Sean in South and West Wales, Juliet in South East and Mid Wales and Heli in North Wales.	Julia Korn (Done)
11	All task and Finish group members to contribute. (Julia and Jan attending all 3 workshops)	<i>All Done</i>
12	Julia and Jan to develop a programme. (This responsibility has been passed to the members of the WBP Support Team above.)	Julia Korn, and Jan Sherry (Done)
13	To work with other organisations (including CCW) to make sure local staff are invited. (As above)	<i>Julia Korn Done</i>
14	Feed into CCW Council paper through Joanna Robertson (Council paper delayed until Spring 2009)	Julia Korn (In progress)
15	Ask Tristan Hatton Ellis (CCW) to invite a Environment Agency all Wales representative to be on the Fresh Water Group (Huw Jones is representing the EAW as an all Wales representative)	<i>Julia Korn (Done)</i>
16	To contact NT (Helen Buckingham) to determine whether she could chair one of the groups possibly	Julia Korn (Done)

	the heathland and grassland group	
17	Ask Diana Reynolds if the Welsh Assembly Government will Chair the Farmland Group	<i>Julia Korn (Done)</i>
18	All to consider providing training for group Chairs (<i>Meeting held March 2009, next planned Oct for October</i>)	<i>All (Done - meetings instead of training)</i>
19	Jan, Liz and Julia to discuss secretariat support for each group. Julia has will provide Secretariat for the Policy Group, Sean McHugh for the Coastal and Juliet Hynes for the Grassland and Lowland Heathland Group.)	<i>Julia Korn and Jan Sherry (Done)</i>
20	To invite Dr David Parker to join the policy group (<i>Head of CCW Environmental Policy group is on the Policy Group</i>)	<i>Julia Korn</i>
21	Russel to find a Wales Environment Link representative for the policy group	<i>Russel Hobson (Done)</i>
22	Tristan to ask Environment Agency if they will provide secretariat for the Freshwater group and Liz to ask if they can do this for the wetland group. (<i>Julia spoke to Nick and it is best if Tristan (CCW) discusses this with Huw Jones (EAW) and Peter Jones (CCW) with Brian Jones (EAW) who are the EAW representatives on these groups.</i>)	<i>Tristan Hatton Ellis and Liz Howe (Done)</i>
23	Julia to use the WBP paper to get agreement at WBP on the Chair/Secretariat representation of the groups	<i>Julia Korn (Done)</i>
24	Send the BAP group membership database to each Chair/Secretariat asking them to set up the groups and arrange the first meetings.	<i>Julia Korn (Done)</i>
25	To apply range/population targets to species where possible (<i>Jan has circulated the work that she has done on assigning species to habitats in Wales</i>)	<i>Trevor Dines (In progress)</i>
26	To pull out policy actions from the signposting action for submitting to the Policy Group.	<i>Russel Hobson</i>
27	To check signposted actions to see where they are assigned to a habitat.	<i>Russel Hobson (Done)</i>
28	To feedback on the work assigning species to habitats	<i>Jan Sherry (Done)</i>
29	To find out if all the actions from the UK signposting exercise are going to be set up on BARS <i>No decision at UK level but we will be doing this in Wales</i>)	<i>Julia Korn (Done)</i>
30	To include reporting responsibilities in the Ecosystem Group Terms of Reference	<i>Julia Korn (Done)</i>
31	To produce a template for others to use to set targets	<i>Trevor Dines and Russel Hobson (Done)</i>

32	Jan to send her summary to species specialists so that they can identify species that are in the wrong habitat	<i>Jan Sherry (Done).</i>
33	to circulate the information on the old Section 74 list that includes the Lead Partner.	<i>Nigel Ajax Lewis (Done)</i>
34	To list species where there is no Lead Partner in Wales and identify where a Lead Partner is required.	<i>Liz Howe (Action passed to Species Expert Group and is On-going)</i>
35	To send out an e-mail to confirm/assign lead partners as required. <i>(The Species Expert Group (SEG) are agreeing Wales Lead partners)</i>	<i>Julia Korn (Action passé dto the SEG)</i>
36	All to send comments on the Mechanism document to Julia by Oct 24th	<i>All (Done)</i>
37	to send the draft mechanism document to Juliet by Oct 29 th for posting on the Web with the Future of BAP WBP paper.	<i>Julia Korn (Done)</i>
38	To write something for the Ecosystem Group Terms of Reference on the role of the Secretariat and also the reporting function.	<i>Julia Korn (Done)</i>
39	To include something on the role of WBP as arbitrator	<i>Julia Korn (Done)</i>
40	Julia to write the WBP paper and send to Juliet.	<i>Julia Korn (Done)</i>

Next meeting Dec 2008 **deferred until Jan 21st**